

**Draft Minutes of Meeting  
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,  
CERTIFIED INTERIOR DESIGNERS, AND LANDSCAPE ARCHITECTS  
INFORMAL FACT-FINDING CONFERENCES  
February 27, 2012**

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers, and Landscape Architects convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

James R. Boyd, Board Member, presided. No other Board members were present.

Ann-Marie Brigil appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**9:00 am Docket**

1. James L. Titus – Lic.  
File Number 2012-00717  
Start Time: 9:00 am  
End Time: 9:49 am

**Participants**

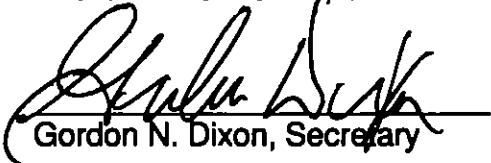
A – James Titus  
W – Thomas Dunn

**NO DECISION MADE**

The meeting adjourned at 9:49 am

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,  
CERTIFIED INTERIOR DESIGNERS, AND LANDSCAPE ARCHITECTS**

\_\_\_\_\_  
Andrew M. Scherzer, Chair

  
\_\_\_\_\_  
Gordon N. Dixon, Secretary

**COPY TESTE:**

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**Custodian of Records**

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

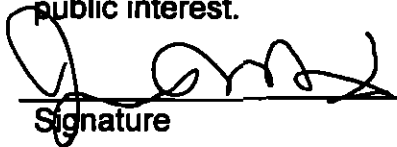
**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. **Name:** James R. Boyd  
**Title:** Presiding Board Member
3. **Agency:** Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers, and Landscape Architects
4. **Transaction:** Informal Fact-Finding Conferences on February 27, 2012
5. **Nature of Personal Interest Affected by Transaction:** \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
\_\_\_\_\_  
Signature

2/27/12  
\_\_\_\_\_  
Date